

MCYS 132-07-339-11

1 Mar 2011

To: All Child Care Operators/ Supervisors

MCYS SCHOLARSHIPS FOR CHILD CARE SUPERVISORS/ TEACHERS - 2011

The Ministry of Community Development, Youth and Sports (MCYS) is pleased to invite child care centres to nominate supervisor(s)/ teacher(s) for the Scholarships. The scholarship scheme is a MCYS' initiative to attract, develop manpower and talent in the child care sector. The scholarships are for the following programmes provided by the training institutions listed below.

Training Institution	Programme
National Institute of Education	Master of Education (Early Childhood)
Ngee Ann Polytechnic	Diploma in Early Childhood Care and Education - Teaching
SEED Institute	Master of Science in Early Childhood Education
	Bachelor of Science in Early Childhood Education (Focus in Literacy)
	Diploma in Early Childhood Care and Education – Teaching
UniSIM	Bachelor of Early Childhood Education with Management

3 For course details, application dates and entry requirements, please visit their respective websites at www.nie.edu.sg, www.np.edu.sg, www.seedinstitute.edu.sg or www.unisim.edu.sg.

4 Application form, general terms and conditions and FAQs on the Scholarship for your reference and nomination are attached. All the information is correct as at 1 Mar 2011. MCYS reserves the right to change the conditions of the Scholarship without prior written notice.

5 Should you require further clarifications, please contact the following officer:-

Ms Eleanor Lim

Tel: 6354 8929

Email: [Eleanor LIM@mcys.gov.sg](mailto:Eleanor_LIM@mcys.gov.sg)

6 We look forward to receiving your nomination.

Yours sincerely,

Mrs Bernadette Ho
Assistant Director
Professional Development,
Child Care Division
Ministry of Community Development, Youth and Sports

**GENERAL GUIDELINES
MCYS SCHOLARSHIP FOR DEGREE IN EARLY CHILDHOOD CARE AND
EDUCATION (2011)**

The MCYS Scholarship for Degree in ECCE (Part-time) is tenable at :

- SEED Institute - Bachelor of Science in Early Childhood Education (focus in Literacy)
- SIM University - Bachelor of Early Childhood Education with Management

1 ELIGIBILITY CRITERIA

- Be programme staff registered¹ with MCYS and currently employed with a child care centre licensed by MCYS, with at least 2 years of relevant pre-school or child care experience;
- Be Singapore Citizen or Permanent Resident aged 21 years old and above at point of application;
- Recommended by the Child Care Centre;
- Must not concurrently hold or be serving out their bond for any other scholarship, bursary or funding; and
- Must be accepted by the training provider into the course/ programme selected.

SEED INSTITUTE BACHELOR OF SCIENCE IN EARLY CHILDHOOD EDUCATION (FOCUS IN LITERACY)	SIM UNIVERSITY BACHELOR OF EARLY CHILDHOOD EDUCATION WITH MANAGEMENT
<ul style="list-style-type: none"> • Academic Requirements • 3 GCE 'O' level credits including English as a First Language and a Certificate in Pre-school Teaching (CPT) or equivalent <OR> • 5 GCE 'O' level credits including English as a First Language AND a Diploma in Early Childhood Care and Education accredited by the Pre-School Qualifications Accreditation Committee (PQAC) • <OR> 	<ul style="list-style-type: none"> • Academic Requirements • 5 GCE 'O' level credits including at least B4 in English Language and a Diploma in Early Childhood Care and Education accredited by the Pre-School Qualifications Accreditation Committee (PQAC) • <OR> • A local Polytechnic Diploma in Early Childhood Education with a GCE 'O' Level credit in English as a First Language <OR>

¹ Registered refers to having received a Letter of Notification (LON) to notify them of their deployment level in 2013 based on their academic, language and professional qualifications. The notification letter is a required document for entry into any PQAC-accredited course.

SEED INSTITUTE BACHELOR OF SCIENCE IN EARLY CHILDHOOD EDUCATION (FOCUS IN LITERACY)	SIM UNIVERSITY BACHELOR OF EARLY CHILDHOOD EDUCATION WITH MANAGEMENT
<ul style="list-style-type: none"> • A local Polytechnic Diploma in Early Childhood Education with a GCE 'O' Level credit in English as a First Language <OR> • Local Polytechnic Diploma (non-ECE) with a GCE 'O' Level credit in EL1 + PQAC accredited Diploma in Pre-school Teaching (DPE-T) 	<ul style="list-style-type: none"> • Local Polytechnic Diploma (non-ECE) with a GCE 'O' Level credit in EL1 + PQAC accredited Diploma in Pre-school Teaching (DPE-T)
Value - 100% funding of course fees and related study expenses as determined by MCYS	
Conditions <ul style="list-style-type: none"> • 90% attendance record for each year of the course; • minimum of GPA of 3.0 for every semester of the course; and • Remain at the nominating child care centre for the whole duration of the course 	Conditions <ul style="list-style-type: none"> • minimum CGPA of 3.5 for every semester of the course; and • Remain at the nominating child care centre for the whole duration of the course
Bond after Course Completion <ul style="list-style-type: none"> • 2 years after completion of course 	
Other Obligations <ul style="list-style-type: none"> • Be involved in the Ministry's initiatives to raise quality and standards of ECE 	

Should you wish to speak to an MCYS officer regarding the Scholarships, please contact:-

Ms Eleanor Lim

Tel : 6354 8929

Email: Eleanor_LIM@mcys.gov.sg

Ref: MCYS 132-07-339-11

MCYS SCHOLARSHIPS (PART-TIME DEGREE) - 2011		PHOTO
<p>Bachelor of Science in Early Childhood Education (focus in Literacy) at SEED Institute (Part-time) (www.seedinstitute.edu.sg) April 2011 Oct 2011</p> <p>Bachelor of Early Childhood Education with Management (BECEM) at SIM University (Part-time) (www.unisim.edu.sg) July 2011 Jan 2012</p> <p><i>Note : Application period for Scholarships to UniSIM's degree programme :</i> July 2011 intake : 18 Feb 2011 to 18 Mar 2011 Jan 2012 intake : 25 Sep 2011 to 25 Oct 2011</p>		
<p>Please submit application form with all required supporting documents to:</p> <p>Ministry of Community Development, Youth and Sports Professional Development, Child Care Division 510 Thomson Road, #13-00 SLF Building, Singapore 298135 Attn: Ms Eleanor Lim</p> <p>Incomplete applications may be rejected.</p>		
<p>This form may take you about 20 to 30 minutes to fill in. You will need the following documents on hand to complete the form:-</p> <ul style="list-style-type: none"> Your IC/ passport Transcripts/ Educational certificates/ Professional certificates Past and present employment records 		
<p>Instructions to Applicants:-</p> <ul style="list-style-type: none"> All information given by you in this application must be true. Giving false information may render the application void. For items which are not applicable, please indicate 'N.A'. Attach all certified true copies of documents as requested (Please see section 10: Attachment Checklist) 		
1) PERSONAL PARTICULARS		
Name as in NRIC or Passport (Please <u>underline</u> surname): Mr/ Ms/ Mrs/ Mdm * :		NRIC (Pink)/ NRIC (Blue)/ Passport No.*:
Singapore Permanent Resident: Yes/ No*	Citizenship:	Date of Birth (dd/mm/yyyy):
Sex: Male/ Female*	Ethnic group:	Marital status: Single/ Married* No. of children (if any):
Home address:		Contact No.: Home - Office - Mobile Phone -
Mailing address ('NA' if same as above):		Email address:

*delete where appropriate

2) ACADEMIC QUALIFICATIONS

Name of School/ Institution	Year of Joining	Year of Leaving	Highest Academic Qualification Attained

Please tick if applicable:

IELTS Band : _____
 CELPT Band : _____

3) PROFESSIONAL QUALIFICATIONS AND OTHER EDUCATIONAL CERTIFICATES UNDERTAKEN OR CURRENTLY PURSUING

Name of Training Institution	Year of Joining	Year of Leaving	Highest Professional Qualification Attained

4) OTHER AWARDS/ ACADEMIC SCHOLARSHIPS/ MEMBERSHIPS

From (Year)	To (Year)	Description	

5) EMPLOYMENT HISTORY (IN CHRONOLOGICAL ORDER)

Number of Years of Working Experience in a Pre-school/ Child Care Setting :

Name of Company	From (Date)	To (Date)	Designation and Brief Description of Job Duties	Reasons for Leaving
		current		

6) APPLICANT'S WRITE-UP

This write-up is important in the evaluation of the Scholarship awards. Please attach a write-up of at least 1000 words, including a) your current experience in the child care centres; b) reasons for applying for the MCYS Scholarships; c) your careers goals, in terms of contribution to your child care centre and the pre-school sector; d) any other relevant information.

7) APPLICANT'S DECLARATION

I would like to apply for the MCYS Scholarship, and I understand that I am to complete the course/ programme successfully according to the training provider's requirements.

I have read and understood the terms and conditions of the Scholarship and agree to abide by these terms and conditions.

I am at present not receiving any other bursary or scholarship.

I declare that all information given by me in this application and attachments are true to the best of my knowledge and I have not willfully suppressed any material fact. I accept that if any information given by me in this application is in any way false or incorrect, my application may be rejected and any offer of the Scholarship may be withdrawn.

Name of Applicant: _____

NRIC No.: _____

Signature: _____

Date: _____

8) ENDORSEMENT BY CHILD CARE CENTRE

Name of Child Care Centre:	Centre's Stamp
Centre Code:	
Address of Centre:	

Name of Supervisor/ Principal/Director/Others	Contact No:	Email Address:
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9) RECOMMENDATION BY CHILD CARE CENTRE

The Letter of Recommendation is important in the evaluation of the Scholarship awards. Please include the reasons for recommending this teacher for the scholarships, his/ her contributions to the Centre and any other relevant information that you think will help him/ her. The Letter of Recommendation from the Centre, written on the Centre's letterhead, should be attached together with this application form.

10) ATTACHMENT CHECKLIST

Please ensure that you have attached the required documents with this application form:

Required Documents

- Photograph of applicant
- Certified true copies of all** academic and professional certificates and transcripts
- Photocopy of identity card or passport
- Applicant's self write-up
- Letter of Recommendation from the Child Care Centre (on Centre's letterhead)
- Proof of Application for programme of study

MCYS SCHOLARSHIPS FOR DEGREE IN ECCE - 2011

Frequently Asked Questions

TEACHER

- 1. I do not have teaching experience but have been supporting the centre in its administrative work for the last 2 years. Can this be considered as pre-school experience?**

You will be considered only if you have at least 2 years relevant experience working directly with children in either a kindergarten or a child care centre. Documentary evidence of your work history must be submitted with the application.

- 2. I would like to apply for the scholarship independent of the child care centre. Can this be done?**

You will need to be nominated by your centre's supervisor/ operator for the scholarships. This referral is important as the successful applicant will have to remain at the nominating centre for the duration of the course.

- 3. Is the recipient expected to submit their course results to MCYS?**

Yes, recipients will have to send a copy of their results to MCYS upon receiving it.

- 4. Are the degree programmes open to applicants who are self paying students?**

Yes, training institutions will accept both MCYS Scholarships recipients together with others who have enrolled for the course on their own.

- 5. What is the language medium for the degree programmes?**

The degree programmes are conducted in English unless otherwise specified.

CENTRE

- 6. If the supervisor of the centre applies for a MCYS Scholarship for Degree Programme, who should write the letter of recommendation for her?**

The centre operator would have to write the letter of recommendation for her as a testimonial to the supervisor's capabilities and responsibilities at the centre.

Alternatively, personal references from academic tutors or lecturers from previous training institutions can be submitted to support the nomination.

7. The teacher has attained foreign degree qualifications which do not meet the academic requirements stated in the training institutions' entry requirements. Is she eligible for the Scholarship?

Teachers with foreign qualifications must have met with the academic and language requirements for recognition as a child care teacher, and must have successfully enrolled into the degree programme. Such nominations will be considered on a case by case basis.

8. The teacher will only fulfill 2 years of pre-school/ child care experience in half a year's time. Can I send in her nomination now?

If the teacher falls short of 2 years of teaching experience from the course start date, she/he is not eligible for the scholarship.

9. My teacher is currently attending her Diploma course but the completion date is before the degree course start date. Can she apply for a scholarship for degree?

Your teacher will be not eligible for a MCYS Scholarship for Degree programme as the pre-requisite to the Degree programme is a Diploma in Early Childhood Care and Education – Teaching (DECCE-T) or its equivalent.

10. The Scholarship recipient has failed to meet the required attendance requirement but she has passed the course and has no intention to resign. What is the penalty?

The recipient will be required to formally explain to MCYS on the reasons for the non-fulfillment of the required attendance requirement of the course according to the training institution's requirement. MCYS will assess the situation on a case by case basis and advise accordingly.

11. The Scholarship Recipient decides to withdraw from the Scholarship Scheme after it was awarded. Will there be any penalty imposed on the centre?

The recipient will be required to formally inform MCYS on the reasons of the withdrawal. The recipient will also have to reimburse any payment made to her/ him or to the training institutions on behalf of the recipient and a 10% compound interest on the amount to MCYS, as stipulated in the LOU signed between the child care centre and MCYS.

12. Can I nominate more than 1 programme staff from my child care centre?

Yes, child care centres may nominate more than 1 programme staff if they are eligible.

13. If I have new teachers joining after the application closing date, can I still send in their nominations?

It is advisable for both the centre and the teacher to have a period of adjustment before committing to the scholarship. Should you want to send in her/ his nomination, your teacher must meet with the eligibility conditions of the scholarship. Please enquire with MCYS before making the application.